



Gurdwara Baba Deep Singh Ji
Ph: 702-751-Mela (6352)
www.lasvegasmela.com

VENDOR APPLICATION

Gurdwara Baba Deep Singh Ji (GBDS) invites you to participate in The Indian Food & Cultural Festival- Las Vegas Vaisakhi Mela.

When: May 6th, 2017 – 11am-9:30pm

Where: Amphitheater- Clark County, Las Vegas NV

Gurdwara Baba Deep Singh Ji is hosting an annual event for the 14th year. This festival has grown over the years; Mela 2016 was a great success. Turnout was largest ever; food and entertainment choices were varied than ever; the audience was diverse, engaged, and pleasant. Visitors danced to the melodious tunes of Bhangra music until the very last minute of the festival. All vendors were extremely happy and almost all of the food vendors sold out before the festival ended.

In the spirit of having another great festival, we are enlisting entries from the prospective vendors who wish to showcase their food offerings and/or sell merchandise at the festival 2017.

Food Vendors: Revenue sharing for food stalls is 50/50. Vendor provides food and serving supplies, organizers provide the site, table, and electricity. At the end of the operating day, a check will be written for 50% of the gross sales. Gurdwara Baba Deep Singh Ji will keep 50% for rental fee/donations. All Booth Purchase includes (One) booth under the carousel area of Amphitheater, (One) 20 amp electrical outlet, (Two) 8' banquet tables, and (Four) Chairs. Additional electricity is available upon request.

All food vendors must comply with the SNHD food handling safety protocol. [Click here](#) for more details.

Retail Vendors: Stall rental fee is listed on our [website](#). Must be payable to Gurdwara Baba Deep Singh Ji. Stall authorization must be obtained at least 7 days in advance. A booth purchase includes two table, four chairs and a 20 amp outlet. Standard Stall size is 10' x 10'; stall maybe under the carousel, roof, or under a tent (location and type of stall/booth is based on first come first served basis).

Promotional Table/Non-Profit Vendors: \$150 –Includes one park bench/table (Additional table and chairs are available upon request).

Clean-up fee: Additional clean up charges may apply if the assigned booth/stalls are not left in the condition they were assigned as.

Important Notes: GBDS reserves the right to assign booth spaces. Previous years' booth locations are not guaranteed. We limit the number of booths for like type of items to present variety to attendees. Vendors must provide trash receptacles for waste generated by their respective booth(s). Vendor will provide necessary inventory, set-up, tablecloths, displays, own transportation, additional lighting, and all



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other necessary items (including pick up carts/dollies) related to the set-up and function of the booth. All vendor booths are required to be kept clean and trash free.

Application Submission Complete the application in full or it will be returned unprocessed. All vendors must submit a detailed description of ALL merchandise or printed material to be sold or distributed. Additional information or photos may be requested. This application is for general vendors. Your vendor package with booth number, location map, rules/regulations, and instructions will be e-mailed to you approximately 2 – 3 weeks before the festival date.

Rules and Regulations: Vendor and its agents shall confine presentation to the specified location and space size set as 10 feet by 10 feet per booth. Vendor shall not construct or place any material of any kind that extends beyond the confines of the allocated space. Vendors agree not to sell any merchandise that violates the rights to publicity or privacy of any person or which violates trademark, copyright, patent or design patent rights of any third party. Vendor will indemnify Gurdwara Baba Deep Singh Ji and hold Gurdwara Baba Deep Singh Ji harmless against any claims

Security: Gurdwara Baba Deep Singh Ji and/or Las Vegas Mela are not responsible for any lost or stolen items. The aforesaid entities are also not responsible for catastrophic events such as weather, fire, or other natural causes. The festival will proceed rain or shine.

Cancellation: No refunds if requested less than 30 days prior to the event



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GENERAL VENDORS INFORMATION

- **Vendor Check In:** Vendors may check in 1 day prior to the festival between 4pm and 7pm. If you want to check-in on the day itself you must be checked-in by 8am. **No vendor load-in after 10:00am**, an hour before event start time. Vendors are solely responsible for any damages caused during load in/out. All food vendors must have Health permits (if you have a food booth) and fire extinguisher at time of check in. No refunds will be given to vendors arriving on site after load in deadline or for vendors not having proper permits.
- **Vendor Inspections:** All vendors must be ready for inspections by the Clark County Department of Health by 10:00am. Health permits must be available on site at the event.
- **Cleaning Fee:** Vendors may be assessed cleaning fee if the assigned and used area is not in the same condition as they were allocated. Prior to leaving, the Vendor agrees to have a Gurdwara Baba Deep Singh Ji representative inspect the booth space. Inspections for check-out begin at 8:00pm of event day.
- **Vendor Parking:** All vendors except food vendors must unload merchandise and park in designated parking area (see location map). Vendor is responsible to collect a parking pass at check-in.
- **Vendor Strolling:** Vendors may conduct business only in rented space. No strolling throughout the event is allowed unless otherwise approved prior to event.
- **Sales Tax:** Vendors selling any item subject to Nevada Sales Tax assumes all responsibility and liability for obtaining and paying for a valid Nevada Resale Permit from the State of Nevada.
- **ABSOLUTELY NO FIREARMS** are allowed on Clark County Premises, concealed or exposed. Violation of this policy will result in removal from the event with NO VENDOR FEE REFUND.
- **No alcoholic beverages** may be brought by an unapproved vendor whether for personal or for an item for sale. Any vendor in violation of this policy will be immediately removed from the festival with NO refund of Vendor fees.
- **Vendor Check Out:** The area where booth was set up must be completely clean from trash and debris. All vendors should check out with the event coordinator before leaving the event.



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TERMS AND CONDITIONS FOR ALL VENDORS

Vendors shall submit the required application and fee by the deadline or their vending space will be forfeited. There is no acceptance after this date.

1. Food Vendors are required to be open for the entire event (duration of the event). Closing before end of the event, or staying open after the end of the event is grounds for exclusion from participation at future events.
2. Vendors must post prices in a legible manner and in a visible space on their booth.
3. Gurdwara Baba Deep Singh Ji will not allow the sale of merchandise at the event that offends community standards or depicts illegal drug use or paraphernalia.
4. FIRE INSPECTION: Vendor will be required to have on site a fire extinguisher with a minimum rate of 2A10B:C, and that is has been serviced within the last year by a licensed Nevada fire protection company. These extinguishers must bear a tag with the servicing info. If you will be using any type of frying appliance, including commercial grade deep fryers, woks, pots, etc., they will need a fire extinguisher that is a K class, in addition to the C class. This extinguisher must also have been serviced within the last year by a licensed Nevada state fire Protection Company. Tents/canopies that utilize cooking of any type or have any type of heat producing appliance used for food, must have minimum of 10 feet clearance of two sides and shall not be located within 10 feet of amusement rides or devices. Please see attached addendum for additional fire code requirements.
5. SUBLEASING: Vendors may not sublease their space unless pre-arranged with Gurdwara Baba Deep Singh Ji. Sublease in this use includes renting, sharing, donating or in any way allowing another company or person to display or advertise in an exhibitors space.
6. INDEMNIFICATION: Contractor agrees, by accepting this application, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold Gurdwara Baba Deep Singh Ji harmless from all claims, demands, losses, actions, attorney's fees, cost and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of contractor or its principals, employees, subcontractors or other agents while performing services under this contract.



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8. ELECTRICAL REQUIREMENTS: Vendors on request will receive 110 volt 20 amps electrical service (20 amps = 2000 watts). If you require additional or other electrical hookups, there will be an additional charge and advance notification is required.

9. HEALTH PERMIT: Food Vendors (including bottled water, soda, candy, beer, etc.) must have a temporary food permit for the Health District. Please contact Mr. Bob Grewal (Logistics Coordinator) at greywallz@hotmail.com for health permit related questions.

10. No political signs are permitted.

11. You are subject to state sales tax whenever applicable. If you are forced to close by any government agency for failure to obtain your necessary permits and/or licenses, Gurdwara Baba Deep Singh Ji nor Clark County, nor event sponsors is not liable and will not refund fees. Any question related to sales taxes should be directed to Nevada's Department of Taxation at (702) 486-2300.

12. The sale of alcoholic beverages of any kind is prohibited outside of contractual arrangement.

13. **Consumption of alcoholic beverages by vendors at/in/around their booth is strictly prohibited.**

14. Bagged ice will be available on site for purchase at Stall number 9.

15. All business, or other activity, for which the vendors have rented space, must be conducted within the designated booth space only. No distribution, canvassing, flyers, or vending, of any kind may be done by strolling through the festival grounds.

16. Portable water is available on a limited basis. Use of portable water will require written advance notification. If granted permission, vendor will be responsible for their own hook-ups (hose).

17. Clark County Health District requires that you provide appropriate cleaning materials as well as a hand-washing set up.

18. Set up information will be mailed to you on acceptance.

Initial _____



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Please NOTE: Vendors cannot sell water, soda, energy drinks or alcohol at this event!

Payment Information: We take several forms of payment:

1. **Check:** make it payable to: *Gurdwara Baba Deep Singh Ji*
2. **Credit Card:** Please go to our website www.lasvegasmela.com, under the button "Vendors" is a menu called "Vendor Payments". Here you find the instructions to pay online.

Application is not considered complete unless payment is returned with the application. All applications must meet the deadline to be a vendor for this event.

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